



**AUL MARBELLA**

## RECOMMENDATION FORM

Office of Admissions

Website: [aulm.education](http://aulm.education) Email: [admissions@aulm.education](mailto:admissions@aulm.education)

Please provide this form to your referee and have him or her fill it out and return it directly to the nearest admissions office.

### SECTION 1 (TO BE COMPLETED BY THE APPLICANT):

**Applicant Information (please print or type)**

**Last Name:** \_\_\_\_\_ **First Name:** \_\_\_\_\_ **Middle Initial:** \_\_\_\_\_

*By giving this form to a referee, I am aware that under the Congressional Family Educational Rights and Privacy Act of 1974 [Sec. 438(a)(20)(B)c(c)], I am not required to, but that I voluntarily waive my right to access to confidential letters and statements of recommendation submitted to International University of Leadership in support of my application to the university. I further understand that under the provisions of the Family Education Rights and Privacy Act, an unsuccessful applicant, regardless of whether such applicant has signed a waiver, has no right to inspect any of the admission application materials accumulated in his/her file. The giving of a waiver shall not be regarded as a condition for admission to the university.*

I hereby:  do  do not waive my rights of access to any and all letters or statements of recommendation which may be submitted by \_\_\_\_\_ (Applicant must specify the name of person submitting recommendation) in connection with my application to International University of Leadership.

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### SECTION 2 (TO BE COMPLETED BY THE REFEREE):

On behalf of the Office of Admissions, thank you for taking time to participate in the student recommendation process.

1. How long have you known the Applicant named above? \_\_\_\_\_

2. What is your relationship with the Applicant?

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**AUL MARBELLA**

**3. How do you rate the Applicant on the following criteria?**

(Please check the appropriate boxes)

	<b>Very Good</b>	<b>Good</b>	<b>Average</b>	<b>Unsatisfactory</b>	<b>Unobserved</b>
<b>Competence in his/her field</b>					
<b>Integrity</b>					
<b>Motivation</b>					
<b>Commitment to the task at hand</b>					
<b>Innovative ability</b>					
<b>Ability to work in a team</b>					
<b>Verbal skills in English</b>					
<b>Written communication skills in English</b>					

**Additional Comments:**

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**Name of the person who completed this form:** \_\_\_\_\_

**Position/Title:** \_\_\_\_\_

**Organization:** \_\_\_\_\_

**Address:**  
\_\_\_\_\_

**Telephone number:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_